

## APPENDIX 1

### Extract of Executive Board Minutes Relevant to the Environment and Urban Renewal Policy and Performance Board

#### EXECUTIVE BOARD MEETING HELD ON 22 FEBRUARY 2018

##### TRANSPORTATION PORTFOLIO AND PHYSICAL ENVIRONMENT PORTFOLIO

###### EXB110 WIDNES LOOPS TO WEST BANK LINK ROAD - KEY DECISION

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, which presented design options for a new link road between the Mersey Gateway Bridge and West Bank.

The Board was advised that the Mersey Gateway Regeneration Plan *Plus*, approved by the Board in March 2017, identified a new link road between the Mersey Gateway Bridge and West Bank Impact Area as a priority 'connectivity' infrastructure project. It was reported that construction of this new link road would contribute to regeneration and economic development objectives and provide a more resilient and connected transport network.

A feasibility study was commissioned in August 2017 to undertake initial design, traffic modelling and costing work of the potential scheme. A series of options had been considered for the configuration of the new link road and associated junction, and were summarised in Appendix B, attached to the report. A further technical review process led to some of the options being rejected, as detailed in the report. Therefore, it was noted that three options remained. The timetable for the delivery of the programme was set out in the report, with the next step to formally engage with the Mersey Gateway Crossings Board and Merseylink to agree the acceptability of Option 5b, in principle.

##### Reason(s) for Decision

Delivery of the Widnes Loops to West Bank Link Road would help maximise the regeneration, economic and transport benefits of the Mersey Gateway Project.

##### Alternative Options Considered and Rejected

These were outlined at paragraph 3.5 to 3.7 of the report.

Implementation Date

April 2018.

RESOLVED: That

- 1) the development of recommended Option 5b, as outlined in the report, be agreed;
- 2) the formal engagement of the Mersey Gateway Crossings Board and Merseylink to enable delivery of the Widnes Loops to West Bank Link Road, be approved;
- 3) Council be recommended to approve a variation to the capital programme to cover the costs, as outlined in paragraph 5.1 of the report;
- 4) the Strategic Director, Enterprise, Community and Resources be authorised, in conjunction with the Portfolio holders for Physical Environment and for Transportation, to take the necessary actions to ensure value for money through the appropriate procurement processes; and
- 5) the Strategic Director, Enterprise, Community and Resources, be authorised, in consultation with the portfolio holders for Physical Environment and for Transportation, to take any other actions necessary to enable timely delivery of the new link road.

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**PHYSICAL ENVIRONMENT PORTFOLIO**

**EXB134 COMMUNITY SHOP**

The Board considered a report of the Chief Executive, which provided a progress report on the development of a Community Shop in Halton.

The Board was advised that the Community Shop model was a supermarket with a targeted membership which aimed to tackle food poverty. The concept was to provide quality branded food at discounted prices to reach people that needed help to achieve financial independence. This was achieved by redistributing food

that was surplus in the supply chain, which would otherwise end up in landfill.

It was reported that after undertaking a feasibility study, commissioned by Big Local and Well Halton in September 2017, a site in Windmill Hill was identified as a suitable location for the opening of a Community Shop in Halton. Regardless of its location, it was noted that all households that were eligible for membership within the Borough would have the opportunity to become members as part of a rolling programme that would target identified areas of need. Alongside this, Members were advised that a Community Shop would provide employment and training opportunities; provide financial and debt advice; reduce dependence on food banks; and offer two-course low cost lunches to its members.

RESOLVED: That the Board support the continued development of a Community Shop in Halton, as outlined in the report.

Chief Executive

**EXECUTIVE BOARD MEETING HELD ON 22 FEBRUARY 2018**

**RESOURCES PORTFOLIO AND PHYSICAL ENVIRONMENT PORTFOLIO**

EXB135 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

The Board considered:

- 1) Whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following items of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972; and
- 2) Whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public

interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed that in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

#### EXB136 FRESENIUS KABI DEVELOPMENT, MANOR PARK

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, regarding a proposed development at Manor Park, Runcorn.

The report set out details of potential clawback of land receipt, should adjacent land at Manor Park be developed in the future.

RESOLVED: That Executive Board

- 1) agrees in principle to indemnify the current developers, should any clawback in respect of future development on adjacent land in the ownership of the Council be payable, as outlined in the report; and
- 2) delegates final signoff of any clawback agreements to the Chief Executive in consultation with the Leader, and Portfolio holders for Physical Environment and for Resources.

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### EXECUTIVE BOARD MEETING HELD ON 15<sup>th</sup> MARCH 2018

#### PHYSICAL ENVIRONMENT PORTFOLIO

#### EXB135 COMMUNITY SHOP

The Board considered a report of the Chief Executive, which provided a progress report on the development of a Community Shop in Halton.

The Board was advised that the Community Shop model was a supermarket with a targeted membership which aimed to tackle food poverty. The concept was to provide quality branded food at discounted prices to reach people that needed help to achieve financial independence. This was achieved by redistributing food that was surplus in the supply chain, which would otherwise end up in landfill.

It was reported that after undertaking a feasibility study, commissioned by Big Local and Well Halton in September 2017, a site in Windmill Hill was identified as a suitable location for the opening of a Community Shop in Halton. Regardless of its location, it was noted that all households that were eligible for membership within the Borough would have the opportunity to become members as part of a rolling programme that would target identified areas of need. Alongside this, Members were advised that a Community Shop would provide employment and training opportunities; provide financial and debt advice; reduce dependence on food banks; and offer two-course low cost lunches to its members.

RESOLVED: That the Board support the continued development of a Community Shop in Halton, as outlined in the report.

Chief Executive

## **RESOURCES PORTFOLIO AND PHYSICAL ENVIRONMENT PORTFOLIO**

EXB136 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

The Board considered:

- 3) Whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following items of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972; and
- 4) Whether the disclosure of information was in the public interest, whether any relevant exemptions

were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed that in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

#### EXB137 FRESENIUS KABI DEVELOPMENT, MANOR PARK

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, regarding a proposed development at Manor Park, Runcorn.

The report set out details of potential clawback of land receipt, should adjacent land at Manor Park be developed in the future.

RESOLVED: That Executive Board

- 3) agrees in principle to indemnify the current developers, should any clawback in respect of future development on adjacent land in the ownership of the Council be payable, as outlined in the report; and
- 4) delegates final signoff of any clawback agreements to the Chief Executive in consultation with the Leader, and Portfolio holders for Physical Environment and for Resources.

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#### EXECUTIVE BOARD MEETING HELD ON 19<sup>TH</sup> APRIL

##### ENVIRONMENTAL SERVICES PORTFOLIO

#### EXB141 HOUSEHOLD WASTE RECYCLING CENTRES

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on

proposed changes to the policy and operating practices at Halton's Household Waste Recycling Centres (HWRCs).

The Board was advised that a review of HWRCs in Halton had been undertaken. Table 1 in the report set out details of the increase in annual operating costs since 2014/15. It was reported that the purpose of the review was to identify options to reduce the overall costs associated with each Centre whilst maintaining a high level of customer service. Research was undertaken into the operation of HWRCs across a number of other local authority areas, both regionally and nationally, and four key options for change had been identified for Members' consideration. The four were as follows and were detailed in the report, together with the rationale behind each:

- To reduce the current opening hours at the Centres;
- To amend aspects of the current Vehicle Permit Scheme;
- To introduce a new 'Halton Resident Only' Policy; and
- To introduce a new Policy of charging for the deposit of 'non household' waste items at the HWRCs.

It was noted that the Environment and Urban Renewal Policy and Performance Board (PPB) had considered a report on the proposals, recommending that Executive Board approve the introduction of a number of changes to the current Policy and operating practices at the Centres.

The Board wished to place on record their thanks to Members of the PPB for their work and contribution to the Policy. In addition, they also wished to record their thanks to the Waste Operatives who provided a consistent service across the Borough during the 2017/18 winter months.

RESOLVED: That

1) Members approve

- (i) that the current opening times for Halton's HWRCs be amended and new opening times of 9.00am to 5.00pm be introduced to operate all year round;
- (ii) that the current HWRC Vehicle Permit Scheme be amended and the number of Temporary Permits that each household is eligible to

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receive be reduced from 12 per year to 6 per year;

(iii) a new 'Resident Only Policy' which limits access to the Council's HWRCs to Halton residents only and prohibits access to non-residents of the Borough;

(iv) a new Policy of charging for the deposit of 'non-household waste' items at Halton's HWRCs; and,

2) the Strategic Director - Enterprise, Community and Resources, be authorised, in consultation with the Executive Board Member for Environmental Services, to take all such actions and to make any decisions necessary to develop and implement the proposals set out in Recommendation (ii), including the implementation date for each individual proposal and the setting of the level of charge for depositing Hardcore within the range of £2.50 to £3.00 per standard sized 'rubble sack'.

## **PHYSICAL ENVIRONMENT PORTFOLIO AND ENVIRONMENTAL SERVICES PORTFOLIO**

### **EXB145 IMPROVEMENTS TO WORK FACILITIES AT CEMETERY SITES**

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, regarding improvement works to facilities at Widnes Cemetery and Runcorn Cemetery.

The Board was advised that the current garage and storage facilities at both Widnes Cemetery and Runcorn Cemetery have reached the end of their useful life and had become unsightly and/or dangerous.

It was proposed to erect a new purpose built garage and hard standing at Widnes Cemetery along with new storage bays for soil and green waste. In addition, a new storage bay area and skip store was proposed for Runcorn Cemetery, split between the old cemetery and new cemetery extension, east of Langdale Road. The report set out details of the cost of the proposals and it was noted that the annual capital financing cost of the scheme would be met from the

existing Cemeteries revenue budget.

RESOLVED: That

- 1) the proposed capital scheme to erect a new storage garage and waste storage bays at Widnes Cemetery and new storage bays at Runcorn Cemetery be approved; and
- 2) Council be recommended to include the scheme in the 2018/19 Capital Programme, to be funded as set out in paragraph 5.1 of the report.

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## **PHYSICAL ENVIRONMENT PORTFOLIO AND COMMUNITY SAFETY PORTFOLIO**

### **EXB146 SKY LANTERN AND HELIUM BALLOON RELEASES**

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, which sought approval to prohibit the release of sky lanterns and helium balloons from Council owned land.

The report outlined the risks which had been identified in respect of the release of sky lanterns and helium balloons into the open air and the options available to control their use within the Borough. It was proposed that in order to mitigate the risks associated with the use of sky lanterns and helium balloons, a Policy be adopted to prohibit the release of both from Council owned land.

It was noted that the Policy would only apply to Council owned land and would not prohibit the release from private land. The Environment and Urban Renewal Policy and Performance Board had considered the matter at its meeting on 28 February 2018, and recommended a communications campaign to raise awareness of the safety risks and environmental impacts so as to discourage the use of such events on private land.

RESOLVED: That the Board approve a Policy which prohibits the release of sky lanterns and helium balloons on Council owned land.

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### **EXB147 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO**

## INFORMATION) ACT 1985

The Board considered:

- 5) Whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following items of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972; and
- 6) Whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed that in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

### **PHYSICAL ENVIRONMENT PORTFOLIO AND RESOURCES PORTFOLIO**

#### EXB148 ASSET DISPOSAL - THE OLD TRANSPORTER PUBLIC HOUSE

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on the disposal of the Council's freehold interest in the site known as The Old Transporter Public House, Runcorn.

The report set out the details of a proposed redevelopment of the area, to include the public house and adjoining residential building by a local developer.

RESOLVED: That

- 1) the disposal of the site to the company and for the amount stated in the report, subject to contract be approved; and
- 2) the Operational Director, Economy, Enterprise and Property be authorised to arrange for all required documentation to be completed to the satisfaction of the Operational Director, Legal and Democratic Services.

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## **PHYSICAL ENVIRONMENT PORTFOLIO**

### **EXB149 THE HIVE - KEY DECISION**

The Board considered a report of the Strategic Director, Enterprise, Community and Resources, on The Hive Leisure Complex, Widnes.

RESOLVED: That existing arrangements continue.

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Resources